

MEETING - I




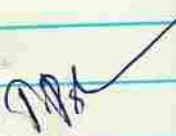
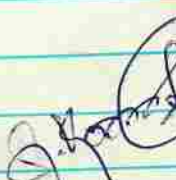


DATE: 08.05.2018

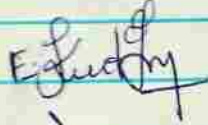




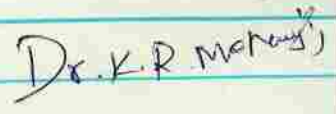
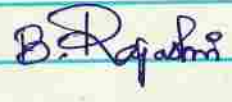
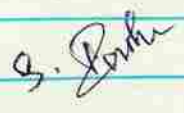
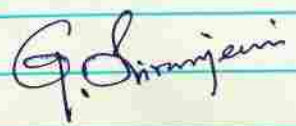


MEETING MINUTES - FOR COLLEGE REOPENING

- The meeting was headed by the Principal - Head of the Institution, Head of the departments, IQAC co-ordinator, and IQAC members were present.
- The reopening date of the odd semester for UG (I, II & III years), PG II year were discussed.
- Road map of the upcoming academic year, Bridge courses, C-VAc and IDC were discussed.
- Workload, subject allotment and time table for all the faculty members were discussed.
- The Principal asked the academic calendar committee to prepare an academic calendar for the forthcoming year.
- He wished everyone to get success in the approaching year.

The committee members of IBAC are as under

S. NO

- 1 Dr. R. Kuppasamy (till 22nd August 2018) /
Principal chairperson 
- Dr. M. Gopalakrishnan (From 23rd August 2018
Onwards)
- 2 Dr. L. Anitha Mathematics Teacher
Member 
- 3 Dr. P. Ramya CDF Teacher
Member 
- 4 Mrs. T. Parimalam Computer Science Teacher
Member 
- 5 Mr. S. Karthik BioTechnology Teacher
Member 
- 6 Mr. K. Karthik Chemistry Teacher
Member 
- 7 Dr. R. Ramkumar Computer Application Teacher
Member 

8. MS.E. Kivuthika English Teacher Member 
9. Dr. N. Karthikeyan Physics Teacher Member 
10. Thiru. S. Nandhakumar Pradeep Secretary Management member 
11. Mr. Sivaprasakan CFO Administrative Member 
12. Mr. V. C. Srinivasan Administrative officer Administrative member 
13. Dr. K. R. Mohanraj Local Representative Local Nominee 
14. Ms. B. Rajashree B.Tech Student student member 
15. Ms. S. Indhu Alumni Alumni member 
(M.Sc BT/2015-17)
16. Mrs. G. Srinanchevi Carinkaru, Bhavani, Industrialist 
Erode, TN
17. Thiru S. Thirumoorthi Secretary Employer -
18. Mr. P. Arumugam BT Parent Parent member 
(A. Selvamithra/2017-19)
19. Dr. K. Abdul IBAC Co-ordinator IBAC 


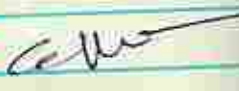






MEETING-2






DATE: 16.07.2018

MEETING MINUTES FOR I INTERNAL EXAMINATIONS

- The meeting was presided over by the principal. The members of IBAC and IBAC co-ordinator were present. The meeting is all about the first internal examination.
- The principal asked the Academic monitoring cell in-charges to check the syllabus completion report of both staff members as well as students.
- The Faculty members are asked to submit the question papers in a stipulated time and he added that the internal marks must be submitted within a working days after the completion of exams.
- The principal suggested the staff members to keep in touch with the parents by conducting a parent-teacher meeting.
- The principal insisted all the staff members to prepare the result analysis for the even semester examinations.

The committee members of ISAC are as under

1. Dr. R. Kuppasamy (till ^{23rd} August 2018) Principal chairman 
- Dr. M. Gopalakrishnan (From 23rd August 2018 onwards)
2. Dr. L. Anitha Mathematics Teacher Member 
3. Dr. P. Ramya CDF Teacher Member 
4. Mrs. T. Parimalam Computer Science Teacher Member 
5. Mr. S. Karthik Biotechnology Teacher Member 
6. Mr. K. Karthik Chemistry Teacher Member 
7. Dr. R. Ramkumar Computer Application Teacher Member 
8. Ms. E. Kirthika English Teacher Member 

9. Dr. N. Karthikeyan Physios Teachers
members 
10. Thiru S. Nandhakumar Pradeep Secretary management
members 
11. Mr. Siva Prakashan CEO Administrative member 
12. Mr. V. C. Shrinivasan Administrative Administrative
officer member 
13. Dr. K. R. Mohanraj local local
representative Nominee V R Mohanraj
14. Mrs. B. Rajashri Biotech student student member B. Rajashri
15. Mrs. S. Indhu
(M.Sc BT/2015-17) Alumni Alumni member S. Indhu
16. Mr. G. Sivaneelvi carinkare Bhavani, Industrialist G. Sivaneelvi
Erode, TN.
17. Thiru S. Thirumozhi Secretary Employer S. K
18. Mr. P. Arumugam BT parent parent member P. Arumugam
(A. sangamithala/2017-19)
19. Dr. K. Abdul IBAC CO-ordinator IBAC 


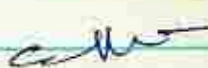


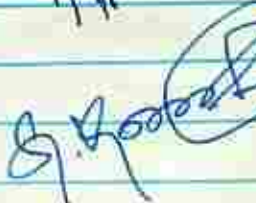


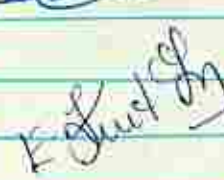

MEETING-3




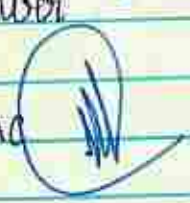
DATE: 27.08.2018

MEETING MINUTES FOR II INTERNAL EXAMINATIONS

- The meeting was led by the Head of the Institution. Most of the members of TAAC and TAAC co-ordinator were present. The meeting is about the second internal examination.
- The Principal enquired about the completion of syllabus for the upcoming examination.
- He insisted the staff members to follow the proper time table of the 2nd CIA test examination without any interchanges or postponement.
- He also suggested the faculty members to conduct slip test in order to enhance the average and slow learners to score good marks.

The committee members of IAAC are as under.

1. Dr. R. Kuppasamy (Till 22nd August 2018) /
Dr. M. Gopalakrishnan (From 23rd August 2018 onwards)
Principal chairperson 
2. Dr. L. Anitha Mathematics Teacher member 
3. Dr. P. Ramya CDF Teacher member 
4. Mrs. T. Parimalam Computer Science A Teacher member 
5. Mrs. S. Karthik Biotechnology Teacher member 
6. Mr. K. Karthik Chemistry Teacher member 
7. Dr. R. Ramkumar Computer Application Teacher member 
8. Ms. E. Kirthika English Teacher member 
9. Dr. N. Karthikeyan Physics Teacher member 

10. Thiru S. Nandhakumar Pradeep Secretary Management member 
11. Mr. Sivaprasadan CEO Administrative member 
12. Mr. V. C. Srinivasan Administrative officer Administrative member 
13. Dr. K. R. Mohanraj Local Representative Local nominee K. R. Mohanraj
14. Ms. B. Rajashree Biotech student student member B. Rajashree
15. Mrs. S. Indhu (NO. 9C BT/2017-17) Alumni Alumni member S. Indhu
16. Mr. G. Sivachelvi Pavinkare, Bharani, Industrialist Erode, TN G. Sivachelvi
17. Thiru S. Thirumoonthi Secretary Employer S. T. C. S.
18. Mr. P. Arumugam (A. Sangamitha/2017-19) BT Parent Parent member P. Arumugam
19. Dr. K. Abdhul TRAC co-ordinator TRAC 




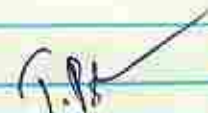



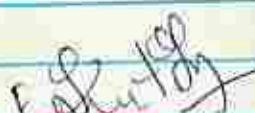
MEETING-4

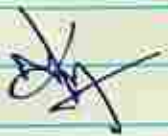



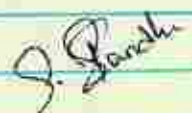

DATE: 04.10.2018

MEETING MINUTES FOR 3rd CIA test

- The meeting was headed by the Principal IBAC co-ordinator and the members of IBAC were present. The meeting is all about the 3rd CIA test.
- The Principal insisted to complete the prescribed syllabus quickly to get space for conducting slip tests.
- The staff members were asked to submit the question papers in time.
- He suggested the faculty members to conduct special classes for average and slow learners.
- The Principal informed to all the faculty members that they should encourage the average learners as well as the late bloomers to answer all the questions with some relevant answers.

The committee members of ISAC are as under

1. Dr. R. Kuppusamy (Till 22nd August 2018)
Principal chairman
Dr. M. Gopelakrishnan (From 23rd August 2018 onwards)

2. Dr. J. Anitha Mathematics Teacher member

3. Dr. P. Ramya C.D.F. Teacher member

4. Mrs. T. Parvitha Computer Science Teacher member

5. Mrs. S. Karthik Biotechnology Teacher member

6. Mr. K. Karthik Chemistry Teacher member

7. Dr. R. Ramkumar Computer Application Teacher member

8. Mrs. E. Kiruthika English Teacher member


- 9 Dr. N. Karthikeyan Physics Teacher member 
- 10 Thiru S. Nandhakumar Pradeep Secretary management member 
- 11 Mr. Siva Prakasham CFO Administrative member 
- 12 Mr. V. C. Srinivasan Administrative officer Administrative member 
- 13 Dr. K. R. Mohanraj Local representative Local Nominee K. R. Mohanraj
- 14 Ms. B. Rajashree Biotech student student member B. Rajashree
- 15 Ms. S. Indhu Alumni Alumni member 
(M.Sc BT/2016-17)
- 16 Mr. B. Sivanthi Devi Cavinkate, Bharani, Industrialist ESIode, TN G. Srinani
- 17 Thiru S. Thirumathi Secretary Employer S. T. C.
- 18 Mr. P. Arumugam BT Parent Parent member P. Arumugam
(A. Sangamithra/2017-19)
- 19 Dr. K. Abdul JIAC Co-ordinator JIAC 





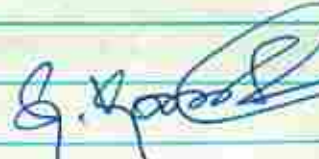


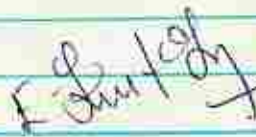

MEETING-6

DATE: 06.11.2018

MEETING MINUTES FOR COLLEGE REOPENING

- The meeting was headed by the Head of the Institution i.e. Principal. Head of the departments, TAAC co-ordinator, and TAAC members were present.
- The reopening date of the even semester for UG I, II & III years, PG I year were discussed.
- Road map of the upcoming academic year, Bridge courses, C-Vac and TC were discussed.
- Workload, subject allotment and time table for all the faculty members were discussed.
- The Principal asked the academic calendar committee to prepare an academic calendar for the forthcoming year. He wished everyone to get success in the approaching year.

The committee members of ZBAC are as under

1. Dr. R. Kuppusamy (Till 22nd August 2018)
Principal chairperson
Dr. M. Gopalakrishnan (From 23rd August 2018 onwards)

2. Dr. J. Anitha Mathematics Teacher member

3. Dr. P. Ramya CDF Teacher member

4. Mrs. T. Pulimadam Computer Science Teacher member

5. Mr. S. Karthik Biotechnology Teacher member

6. Mr. K. Karthik Chemistry Teacher member

7. Dr. R. Ramkumar Computer Application Teacher member

8. Ms. E. Kiruthika English Teacher member

9. Dr. N. Karthikeyan Physics Teacher member


- | | | | | |
|----|---|----------------------------------|-----------------------|----------------|
| 10 | Thiru S. Nandhakumar Pradeep | Secretary | Management member | S. Pradeep |
| 11 | Mr. Sivaprasadam | CFO | Administrative member | [Signature] |
| 12 | Mr. V. C. Srinivasan | Administrative officer | Administrative member | [Signature] |
| 13 | Dr. K. R. Mohanraj | Local representative | Local Nominee | V. R. Mohanraj |
| 14 | Mrs. B. Rajashree | Biotech student | student member | B. Rajashree |
| 15 | Mrs. S. Indhu
(No. SC BT/2017-18) | Alumni | Alumni member | S. Indhu |
| 16 | Mr. G. Sridheerani | Carindale, Bhavani,
Erode, TN | Industrialist | G. Sridheerani |
| 17 | Thiru S. Thirumoonthi | Secretary | Employer | - |
| 18 | Mr. P. Arumugam
(A. sangamithirai/2017-19) | BT POC | Parent member | P. Arumugam |
| 19 | Dr. K. Abekkul | DBAC Co-ordinator | DBAC | [Signature] |

MEETING-6

DATE: 09.11.2018

MEETING MINUTES FOR FDP

- The meeting was headed by the Principal. Head of all the departments, IQAC coordinator and members of IQAC were present.

- The meeting was about FDP that is about to be conducted from 12.11.2018 to 17.11.2018.

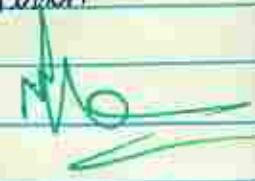
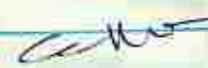

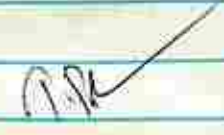
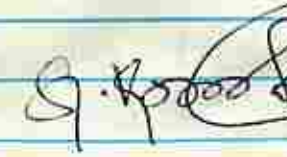




RESOURCE PERSON Mr. P. Dhyanuwanan (Abez Computech) Mr. Tynor







Mr. Tynon Davey (Spoken English) Dr. P. Rajan (RDLA) Dr. T. N. Lakshmi Devi (Psychiatrist) Dr. N. Ganesan (Former Principal) Texity Arts and Science College Dr. T. Malliga (Principal) Veerappan College of Education

- Work life balancing: spoken communication, Dignity, duties and responsibilities of our noble profession; An interactive session to be inspiring lecture via NIP; Towards Excellence; Bloom's taxonomy and teaching-learning methods; How to be a successful teacher? etc., are the titles under which the resource person is going to speak

- The Principal requested all the faculty members to make use of the session in an effective manner.

The Committee members of ISAC are as under

1. Dr. R. Kuppasamy (Till 22nd August 2018) /
Principal Chairperson
Dr. M. Gopalakrishnan (From 23rd August 2018 onwards)

2. Dr. L. Anitha Mathematics Teacher member

3. Dr. P. Ramya EDF Teacher member

4. Mrs. T. Rajimalam (Computer / Cyber Science) Teacher member

5. Mr. S. Karthik Biotechnology Teacher member

6. Mr. K. Karthik Chemistry Teacher member

7. Dr. R. Ramkumar Computer Application Teacher member

8. Ms. E. Kumthika English Teacher member

9. Dr. N. Karthikeyan Physics Teacher member


10. Thirus. Nandhakumar Pradeep Secretary management members 
11. Mr. Siva Prakashan CEO Administrative Members 
12. Mr. V. C. Srinivasan Administrative officer Administrative members 
13. Dr. K. R. Mohanraj Local Representative Local nominee K. R. Mohanraj
14. Ms. B. Rajashree Biotech student student members B. Rajashree
15. Ms. S. Indhu Alumni (M.Sc BT/2015-17) Alumni members S. Indhu
16. Mrs. G. Sriancheeri Cavinkare, Bhavani, Erode, TN. Industrialist G. Sriancheeri
17. Thirus. Thirumonthi Secretary Employer S.T.C. 
18. Mr. P. Arumugam BT Parent Parent member CA. Sangamithira/2017-19) P. Arumugam 
19. Dr. K. Abdhul IGAC co-ordinator IGAC 

MEETING-7

DATE: 17.11.2018

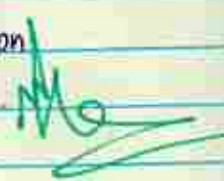
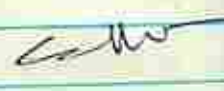


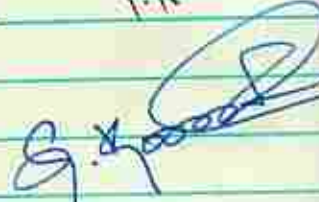


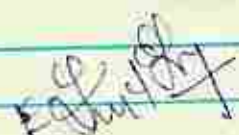

MEETING MINUTES FOR FDP





- The meeting was headed by the Principal Head of all the departments, IQAC co-ordinator and members of IQAC were present.
- Our respected principal insisted to all the faculty members that he has planned to organize a useful FDP from 20th November to 5th December 2018.

Resource Person

- The FDP topic is Phonetics and Phonology for English fluency and it is aimed to enrich the linguistic skills of the faculty members.

The committee members of DBAC are as under

1. Dr. R. Kuppasamy (Till 22nd August 2018) /
Principal chairperson
Dr. M. Gopalakrishnan (From 23rd August 2018 onwards)

2. Dr. L. Anitha Mathematics Teacher member

3. Dr. P. Ramya C/P Teacher member

4. Mrs. T. Pazimalam Computer Science Teacher member

5. Mr. S. Karthik Biotechnology Teacher member

6. Mr. K. Karthik Chemistry Teacher member

7. Dr. R. Ramkumar Computer Application Teacher member

8. Mrs. E. Kirthika English Teacher member

9. Dr. N. Karthikeyan Physics Teacher member


10. Thirus. Nandhakumar Pradeep Secretary Management Member 
11. Mr. Swapnakasan CFO Administrative member 
12. Mr. V. C. Srinivasan Administrative officer Administrative member 
13. Dr. K. R. Mohanraj Local Representative Local Nominee K. R. Mohanraj
14. Ms. B. Rajashree Biotech student Student member B. Rajashree
15. Ms. S. Indhu Alumni (M. Sc BT/2015-17) Alumni member S. Indhu
16. Mr. G. Srinancheeri Lawinkaru, Bhavani, Erode, TN. Industrialist G. Srinancheeri
17. Thirus. Thirumosithi Secretary Employer -
18. Mr. P. Arumugam (A. Sangamithala/2017-19) BT FAUNE Parent member P. Arumugam
19. Dr. K. Abdhul IAAC co-ordinator IAAC 

MEETING-8

DATE: 02.01.2019





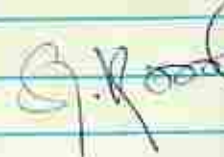


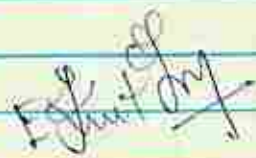

MEETING MINUTES FOR FDP





- The meeting was headed by the principal head of all the departments, TAAC co-ordinator and members of TAAC were present.
- He informed the TAAC coordinator and concern heads of the department about a one day FDP on the topic "How to be a successful teacher?" on 5th January 2019.

Resource Person Mr. N. Gokulasankar (Maths Professor)
Sathyasai Foundation

- He emphasized that all the faculty members from various departments have to take part in the session without fail.

The committee members of IBAC are as under

1. Dr. R. Kuppasamy (Till 22nd August 2018) /
Dr. M. Gopalakrishnan (From 23rd August 2018 onwards)
Principal chairman

2. Dr. L. Anitha Mathematics Teacher member

3. Dr. P. Ramya CDF Teacher member

4. Mrs. T. Pavimalam Computer Science Teacher member

5. Mr. S. Karthik Biotechnology Teacher member

6. Mr. K. Karthik Chemistry Teacher member

7. Dr. R. Ramkumar Computer Application Teacher member

8. Ms. E. Kirthika English Teacher member

9. Dr. N. Karthikeyan Physics Teacher member


10. Thirus. Nandhakumar Pradeep Secretary Management member 
11. Mr. Siva Priakashan CEO Administrative member 
12. Mr. V. C. Srinivasan Administrative officer Administrative member 
13. Dr. K. R. Mohanraj Local Representative Local Nominee K. R. Mohanraj
14. Ms. B. Rajashree Biotech student student member B. Rajashree
15. Ms. S. Indhu Alumni Alumni member S. Indhu
(M.Sc BT/2015-17)
16. Mr. G. Srinanchevi carinkane, Bhavani, Industrialist Erode, TN. G. Srinanchevi
17. Thiru S. Thirumozhi Secretary Employer S. Thirumozhi
18. Mr. P. Arumugam BT Parent Parent member P. Arumugam
(A. Sanganithra/2017-19)
19. Dr. K. Abolhul TBAC CO-ordinator TBAC 

MEETING-9

DATE: 18.01.2019

MEETING MINUTES FOR 1ST CIA TEST:

- The meeting was presided over by the Principal. All the members of IQAC and IQAC co-ordinator were present. The meeting is all about the 1st CIA test

- The Principal asked the staff members to complete the portions allotted for the 1st CIA in time as Hilaris is fast approaching






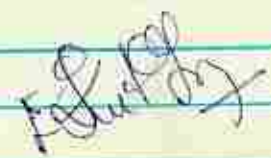

- He asked the Academic Monitoring cell in-charge to check the syllabus completion report both from the staff members as well as from the students




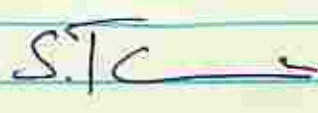

- The faculty members are asked to submit the question papers in the stipulated time and he added that the internal marks must be submitted to him in time

- He also suggested the staff members to keep in touch with the parents by conducting a parent-teacher meeting

- The Principal insisted all the staff members to prepare the result analysis for the odd semester examinations

The committee members of SBAC are as under

1. Dr. R. Kuppusamy (till 22nd August 2013)
Principal chairperson
Dr. M. Bipalaksishnan (From 23rd August 2013 onwards)

2. Dr. L. Anitha Mathematics Teachers member

3. Dr. P. Ramya CDF Teachers member

4. Mrs. T. Parimellam Computer Science Teachers member
—
5. Mr. S. Karthik Biotechnology Teachers member
—
6. Mr. K. Karthik Chemistry Teachers member

7. Dr. R. Ramkumar Computer Application Teachers member

8. Ms. E. Kiruthika English Teachers member

9. Dr. N. Karthikeyan Physics Teachers member


10. Thiru. S. Nandhakumar Pradeep Secretary Management member 
11. Mr. Sivapriakashan CFO Administrative member 
12. Mr. V. C. Srinivasan Administrative officer Administrative member 
13. Dr. K. R. Mohanraj Local Representative Local Nominee K. R. Mohanraj
14. Ms. B. Rajashree Block student Student member B. Rajashree
15. Mrs. S. Indhu Alumni (M.Sc BT/2015-17) Alumni member S. Indhu
16. Mr. G. Srinandheevi Carinkare, Bhavani, Industrialist Erode, TN G. Srinandheevi
17. Thiru. S. Thiruvimozhi Secretary Employer S.T.C. 
18. Mr. P. Arumugam BT Parent Parent member P. Arumugam
19. Dr. K. Abdul IAC Co-ordinator IAC 

MEETING-10

DATE: 31.01.2019

MEETING MINUTES FOR FDP

- The meeting was headed by the Principal. Head of all the departments, IQAC co-ordinator and members of IQAC were present.

- He insisted the co-ordinators about a one day FDP on the topic "Teaching with technology" on 2 Feb 2019.





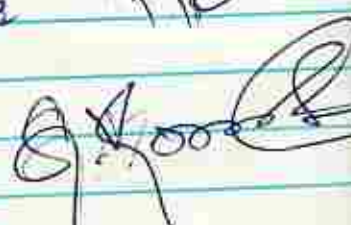
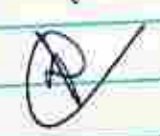

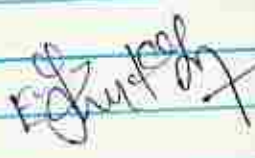

RESOURCE PERSON




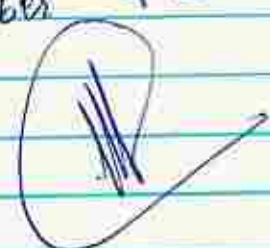
- He also added that the role of technology in teaching

- He informed the faculty members to equip them with technological advancements.

RESOURCE PERSON: Dr. Xavier Pratheep Singh (Asst Professor)
- St. Joseph college Trichy

The committee members of IBAC are as under

1. Dr. R. Kuppusamy (Till 2nd August 2018) /
Dr. M. Gopalakrishnan (From 25th August 2018 onwards)
Principal chairperson 
2. Dr. J. Anitha Mathematics Teacher member 
3. Dr. P. Ramya CDF Teacher member 
4. Mrs. T. Pazhimalam Computer Science Teacher member 
5. Mr. S. Karthik Biotechnology Teacher member 
6. Mr. K. Karthik Chemistry Teacher member 
7. Dr. R. Ramkumar Computer Application Teacher member 
8. Ms. E. K. Uthika English Teacher member 
9. Dr. N. Karthikeyan Physics Teacher member 

10. Thirus-Nandhakumar Pradeep secretary management members 
11. Mr. Siva Prakashan CEO Administrative members 
12. Mr. V. C. Srinivasan Administrative Officer Administrative member 
13. Dr. K. R. Mohanraj local Representative local Nominee K. R. Mohanraj
14. Ms. B. Rajasree Biotech student student member B. Rajasree
15. Ms. S. Vidhu
(M.Sc BT/2015-17) Alumni Alumni member S. Vidhu
16. Mrs. G. Srinivasani CavinKare, Bhavani, Erode, TN Industrialist G. Srinivasani
17. Thirus. Thirumoothi secretary Employer -
18. Mrs. P. Arumugam
(A. Sanga Mitrasa/2017-19) BT Parent Parent members P. Arumugam
19. Dr. K. Akhul PRAC co-ordinator PRAC 

MEETING-II

DATE: 19.02.2019

MEETING MINUTES FOR II CIA TEST

- The meeting was presided over by the Head of the Institution. Most of the members of IDAC coordinators were present. The meeting is about the 2nd CIA test.

- The Principal inquired about the completion of syllabus for the upcoming examinations.

- He also insisted the staff members to follow the proper timetable of the second CIA test without any interchanges or postponement.

- He also suggested the faculty members to conduct slip test in order to enhance the average and allow learners to score good marks.

The committee members of IBAC are as under

1. Dr. R. Kuppusamy (Till 23rd August 2018) Principal chairperson

Dr. M. Gopalakrishnan (From 23rd August 2018 onwards)

2. Dr. J. Anitha Mathematics Teacher Member

3. Dr. P. Ramya CDF Teacher Member

4. Mrs. T. Parimalam Computer Science Teacher Member

5. Mrs. S. Karthik Biotechnology Teacher Member

6. Mr. K. Karthik Chemistry Teacher Member

7. Dr. R. Ramkumar Computer Application Teacher Member

8. Mrs. E. K. Kuthuma English Teacher Member

9. Dr. N. Karthikeyan Physics Teacher Member

10. Thiru S. Nandhakumar/adeep Secretary management 3. ~~Adha~~
member
11. Mr. Sivaprasadasi CEO Administrative
member.
12. Mrs. V. C. Srinivasan Administrative Administrative
officer member
13. Dr. K. R. Mohanraj local local
representative nominee K. R. Mohanraj
14. Mrs. B. Rajasree Biotech student student
member B. Rajasree
15. Ms. S. Indhu Alumni Alumni
(M.Sc BT/2015-17) member S. Indhu
16. Mr. G. Srinivasan cavitarre, shavani, Industrialist G. Srinivasan
Erode, TN
17. Thiru S. Thiruvimazhithi Secretary Employer -
18. Mr. P. Azhagan BT Parent Parent
(A. Sangamithra/2017-19) member P. Azhagan
19. Dr. K. Abdul IQAC IQAC
co-ordinator

MEETING-12

DATE : 18.03.2019

MEETING MINUTES FOR III CIA TEST

- The meeting was headed by the Principal. IQAC co-ordinator and all the members of IQAC were present. The meeting is all about the
- The Principal insisted to complete the prescribed syllabus quickly to get some space to conduct slip test.
- The staff members were asked to submit the question papers on time.
- He also suggested the faculty members to conduct special classes for slow learners.

The committee members of IBAC are as under

1. Dr. R. Kuppusamy (Till 22nd August 2018)

Principal chairperson

Dr. M. Gopalakrishnan (From 23rd August 2018 onwards)

2. Dr. J. Anitha

Mathematics

Teacher

member

3. Dr. P. Ramya

PDF

Teacher

member

4. Mrs. T. Parimalam

Computer Science

Teacher member

5. Mr. S. Karthik

Biotechnology

Teacher

member

6. Mr. K. Karthik

Chemistry

Teacher member

7. Dr. P. Ramkumar

Computer Application

Teacher

member

8. Mrs. E. Kumthika

English

Teacher

member

9. Dr. N. Karthikeyan

Physics

Teacher

member

10. Thirus. Nandhakumar Pradeep Secretary Management member 3. Pradeep
11. Mr. Sivaprasadarani CEO Administrative member Sivaprasadarani
12. ~~Mr.~~ V. C. Srinivasan Administrative officer Administrative member V. C. Srinivasan
13. Dr. K. R. Mohanraj Local representative Local Nominee K. P. Mohanraj
14. Ms. B. Rajashree Biotech student Student member B. Rajashree
15. Ms. S. Indhu Alumni Alumni member S. Indhu
(M.Sc BT/2015-17)
16. Mr. A. S. Mancheeri Carinkase, Bhavani, Erode, TN Industrialist G. Srinivasan
17. Thirus. S. Thirumozhi Secretary Employer STC 2
18. Mr. P. Arumugam BT Parent Parent Member P. Arumugam
(A. Sangamithira 2017-19)
19. SDY. K. Abdhul IBAC IBAC Co-ordinator IBAC

MEETING-13

DATE: 29.03.2019

END OF THE ACADEMIC YEAR - MEETING MINUTES

- The meeting was led by the Head of the institution. All the Department Heads, PGAC co-ordinator and PGAC members were present.
- The purpose of the meeting was to look back on the successful completion of the academic year.
- The points discussed in the meeting were about file maintenance in all the departments.
- He insisted to collect feedback from all the students.
- He asked about the evaluation processes, requirements for the library as well as for laboratories.
- He also discussed about the infrastructural improvement and academic for the approaching year.

The committee members of IBAC are as under

1. Dr. R. Kuppusamy (Till 22nd August 2018) /
Principal Chairperson
- Dr. M. Gopala Krishnan (From 23rd August 2018 onwards)
2. Dr. J. Anitha Mathematics Teacher Member
3. Dr. P. Ranjya CDF Teachers Member
4. Mrs. T. Parimalam Computer Science, Teachers Member
5. Mr. S. Karthik Biotechnology Teachers member
6. Mr. K. Karthik Chemistry Teachers member
7. Dr. R. Ramkumar Computer Application Teachers member
8. Ms. E. Kuthira English Teachers member
9. Dr. N. Kasthureyan Physics Teachers member

10. Thiagu S. Nandhakumar Pradeep Secretary Management Member *S. Palani*
11. Mr. Jiva Prakashan CEO Administrative Member *am*
12. Mr. V. C. Srinivasan Administrative officer Administrative member *SP*
13. Dr. K. R. Mohanraj Local Representative Local Nominee *K. R. Mohanraj*
14. Ms. B. Rajawathi Biotech Student Student Member *B. Rajawathi*
15. Ms. S. Indhu Alumni (M.Sc BT/2015-17) Alumni Member *S. Indhu*
16. Mr. G. Sivanthiyan Cavinkare, Bhavani, Erode, TN Industrialist *G. Sivanthiyan*
17. Thiagu S. Thirumozhi Secretary Employee -
18. Mr. P. Arumugam BT Parent CA Sangamitha 2017-19 Parent member *P. Arumugam*
19. Dr. K. Abdulhul TBAC Co-ordinator TBAC *(Signature)*

MEETING - 14

DATE: 30.03.2019

MEETING MINUTES

• The meeting was led by the head of the institution, Head of all departments, IQAC Co-ordinators and IQAC members were present.

• The meeting is about the allotment of seven NAAC Criteria to the respective departments.

• The Principal informed the concerned IQAC coordinators of the respective departments to finish the work in a stipulated time. He also mentioned the coordinators as follows.

Criterion I - Mr. G. Boobalakrishnan, English

Criterion II - Mrs. S. K. Poongodi, B.Com (ES)

Criterion III - Dr. P. Ramkumar, BCA


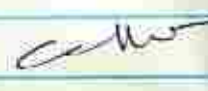

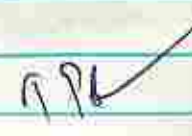



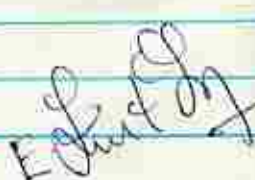

Criterion IV - Dr. G. Savitha Devi, B.Com (CA)




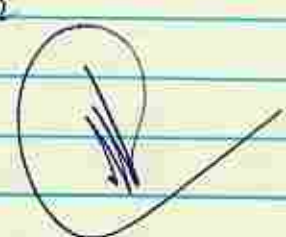
Criterion V - Dr. P. Gomathi, Tamil

Criterion VI - Mrs. S. Karthik, IQAC

Criterion VII - Mr. R. Viji Physics

The committee member of IBAC are as under

1. Dr. R. Kuppusamy (Till 22nd August 2018) Principal chairperson
Dr. M. Gopalakrishnan (From 23rd August 2018 onwards) 
2. Dr. L. Anitha Mathematics Teacher member 
3. Dr. P. Ramya CDE Teacher member 
4. Mrs. T. Parimalam Computer Science Teacher member 
5. Mr. S. Karthik Biotechnology Teacher member 
6. Mr. K. Karthik Chemistry Teacher member 
7. Dr. R. Ramkumar Computer Application Teacher member 
8. Mrs. E. Kiruthika English Teacher member 
9. Dr. N. Karthikeyan Physics Teacher member 

10. Thirusu S. Nandhakumarasadeep Secretary Management Members 
11. Mr. Sivasakasan CEO Administrative member 
12. Mr. V. C. Srinivasan Administrative offices Administrative member 
13. Dr. K. R. Mohanraj Local Representative Local Nominee K. R. Mohanraj
14. Ms. B. Rajashri BioTech Student student member B. Rajashri
15. Ms. S. J. Indhu Alumni (M.A. Sc BT/2015-17) Alumni member S. J. Indhu
16. Mr. G. Sivanchevi Cavintara, Bhavani, Erode, TN. Industrialist G. Sivanchevi
17. Thirusu S. Thirumosthi Secretary Employee S. T. C.
18. Mr. P. Arumugam BT Parent (A. Sargamithira/2017-19) Parent member P. Arumugam
19. Dr. K. Abdulhali TDAC Co-ordinator TDAC 

MEETING-15




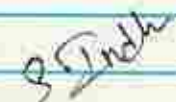



DATE: 01.04.2019

MEETING MINUTES FOR LEAVE

- The meeting was Presided over by the Principal. Head of all the departments, all the faculty members and members of IQAC and IQAC Co-ordinator were present
- The Principal thanked all the faculty members for their endeavor in concluding the academic year in a prosperous manner
- He enjoined to all the head of the departments, their faculty members can avail their vacation either in spell I or spell II

The committee members of IPAC are as under.

1. Dr. P. Kuppasamy (till 22nd August 2018)
Principal chairperson
Dr. M. Gopala Krishnan (From 23rd August 2018 onwards)
2. Dr. L. Anitha Mathematics Teacher Members
3. Dr. P. Ramya CDF Teacher members
4. Mrs. T. Pasimalam Computer Science Teacher member
5. Mr. S. Karthik Biotechnology Teacher member
6. Mr. K. Karthik Chemistry Teacher Member
7. Dr. R. Ramkumar Computer Application Teacher member
8. Mrs. E. Kishika English Teacher Member
9. Dr. N. Karthikeyan Physics Teacher Member

10. Thiru S. Nandhakumar Pradeep Secretary Management Members 
11. Mr. Sivarajakasan CFO Administrative Member 
12. Mr. V. C. Srinivasan Administrative Officers Administrative Member 
13. Dr. K. R. Mohanraj Local Representative Local Nominee K. R. Mohanraj
14. Ms. B. Rajashni Biotech student Student B. Rajashni Member
15. Ms. S. Indhu Alumni (M.Sc BT/2015-17) Alumni Member 
16. Mr. G. Srinandhevi Carintore, Bhavani, Erode, TN Industrialist 
17. Thiru S. Thirumoonthi Secretary Employer S. Thirumoonthi
18. Mr. P. Arumugam BT Parent (A. Sanganithara, 2017-19) Parent Member 
19. Dr. K. Abdhul GRAC Coordinator 

MEETING-16






DATE : 04.04.2019

MEETING MINUTES FOR NSEED

- The meeting was presided. Head of all the departments, all the faculty members and members of DRAC and SRAC co-ordinators were present.
- The principal insisted to frame a proper time table and Roadmap for the upcoming academic year.
- He insisted the faculty members to encourage the students for the summer training program.
- The principal informed the introduction of Nandhai Skill Enhancement for Employability Development and he pronounced about the extra one hour in the forthcoming year.
- He asked all the Department Heads to submit the requirement of staff members for their concerned departments.

The committee members of IBAC are as under

1. Dr. R. Kuppasamy (Till 22nd August 2018) /
Principal chairperson
2. Dr. M. GopalaKrishnan (From 23rd August 2018 onwards)
3. Dr. L. Anitha Mathematics Teacher member
4. Dr. P. Rama EDF Teacher member
5. Mrs. T. Parimalam Computer /
Biology Teacher member
6. Mr. S. Karthik Bio Technology Teacher member
7. Mr. K. Karthik chemistry Teacher member
8. Dr. R. Ramkumar computer Application Teacher member
9. Ms. E. Kishika English Teacher member
10. Dr. N. Karthikeyan Physics Teacher member

10. Thirus. Nandhakumar Pradeep Secretary Management members 
11. Mr. Siva Prakashan CEO Administrative members 
12. Mr. V.C. Srinivasan Administrative Officer Administrative member 
13. Dr. K.R. Mohanraj local representative local nominee K.R. Mohanraj
14. Ms. B. Rajashree Biotech student student member B. Rajashree
15. Mrs. S. Indhu Alumni (M.Sc BT/2015-17) Alumni member S. Indhu
16. Mr. G. Sivanthi Devi CarinKase, Bhavani, Erode, TN. Industrialist G. Sivanthi
17. Thirus. Thirusmathi secretary Employer S.T.C. 
18. Mr. P. Arumugam BT Parent Parent member P. Arumugam
19. Dr. K. Abdul Jil Ibrahim IDAC IDAC coordinator 

MEETING-17


DATE: 13.05.2019


MEETING MINUTES FOR FDP


- The meeting was headed by the Principal Head of all the departments, IQAC coordinator and members of IQAC were present.
- He emphasized to the Head of the departments about a one day FDP on the topic "Teaching Learning Process with Gen Z" at Pharmacy Auditorium on 14th May 2018.
- He added that the emotional understanding of Gen Z and the possible ways to handle them for tapping their latent skills.

The committee members of IBAC are as under


1. Dr. R. Kuppasamy till 23rd August 2013
Principal chairperson
- Dr. M. Gopalakrishnan (From 23rd August 2013 onwards)
2. Dr. L. Anitha Mathematics Teacher member
3. Dr. P. Ramya IIT Teacher member
4. Mrs. T. Pazimalam Computer Science Teacher member
5. Mrs. S. Kasthik Biotechnology Teacher member
6. Mr. K. Kasthik Chemistry Teacher member
7. Dr. R. Ramkumar Computer Application Teacher member
8. Ms. E. Kasthika English Teacher member
9. Dr. N. Kasthikyan Physics Teacher member

2. Thirus. Nandhakumar Pradeep Secretary Management members 

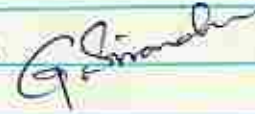
1. Mr. Sivaprasadarani CEO Administrative member 

2. Mr. V. C. Srinivasan Administrative officer Administrative member 


3. Dr. K. R. Meharaj local representative local nominee 

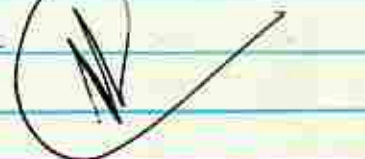
4. Ms. B. Rajashri Biotech student student member 

5. Ms. S. Indhu Alumni alumni member 

6. Mr. G. Srinanchevi Cavinkare, Bhavani, Erode, TN. Industrialist 

7. Thirus. S. Thiomasothi Secretary Employer -

8. Mr. P. Arumugam BT Parent parent member 

9. Dr. K. Abdul IRAC IRAC coordinator 

ACTION TAKEN REPORT (2018-2019)

2018-2019

Incinerator

The student suggested to install incinerator for effective waste management system. Hence an incinerator was installed in girls toilet.

Additional Labs and Computers

The students required for additional labs with new computers for the convenience of laboratory schedules and for taking online tests whenever necessary. Hence extra laboratory were constructed and system with high configuration were installed.

Extra Staff Members for Placement

To increase the number of placed student additional faculty members were recruited for improving placement skills among the students from the first year.

N-Seed Hour for Students

Verbal and Aptitude trainers were appointed to handle classes and to train the students to prepare for the interview skills and for the competitive exams.

SONA Club

The club focuses to encourage the students who secured first places in Internal/University examinations. The toppers are entitled for extra nurturing, enriching and tethering from very faculty.

Extra Transformer

The students needed for uninterrupted power supply inside the college. To meet the needs of the students, extra transformers were installed outside the campus.

Rectified Complaints regarding R.O.

There were some complaints about the water supply in R.O. The problems were rectified.

GRAMS Complaint Box

To bring out possible inconveniences of students as a written complaint (like ragging, problems with students, grievances and suggestions, etc..) GRAMS cell was formed & Complaint Boxes were placed in every floor.


PRINCIPAL,
Nandha Arts & Science College,
Erode - 638 052.